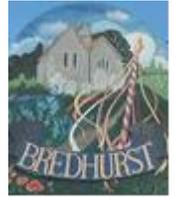


BREDHURST PARISH COUNCIL



Minutes of the Ordinary Parish Council Meeting held at Bredhurst CE Primary School, on Wednesday 2nd March 2016 at 6.30pm

Present: Cllr Vanessa Jones (Chair), Cllr Nichola Carr (Vice-Chair), Cllr David Hales, Bex Ratchford (Clerk), Yasmin Gordine (MBC Parish Liaison Officer)

Public: 5

1) Apologies for absence

Apologies were received from Cllr Steve Bowring (family commitments), Borough and Parish Cllr Malcolm Greer (MBC meeting), Cllr Charlie Hewitt (family commitments), Borough Cllr Derek Butler (MBC meeting), Borough Cllr Wendy Hinder (MBC meeting) and County Cllr Paul Carter.

2) Declarations of interests

Cllrs had no interests to declare.

3) Approval of the minutes of the meeting held on 3rd February 2016

- Minute 11 (Proposed changes to 'The Cut'): it was **agreed** to add 'in the Cut' after 'residents' and '(unnamed lane behind Pickwick Motors)' to the title for clarity.
- Minute 19.1 (Correspondence): it was **agreed** to add 'per meeting' after '£90'.

Subject to these amendments, the minutes were **agreed** as an accurate record of the meeting and were signed and dated by the Chair.

4) Maidstone Police briefing

PCSO Adlington gave the crime report for the ward. There has been one crime in Bredhurst (a break in at Pickwick Motors) which is an ongoing investigation. There have been some nuisance vehicle calls. The issue of house alarms was raised and it was advised that it is worth calling the police as patrols are sent out.

The meeting adjourned for a short public session. The new MBC Parish Liaison Officer gave a brief presentation on her role, which is to aid communication.

5) Matters arising

- a) AP1: the litter bin has been requested and supply is awaited.
- b) AP2: the playing field vegetation has been dealt with.
- c) AP3: the landowner has been contacted, the people and machinery have been sourced and better weather is now awaited. KCC have agreed they will do the flush afterwards.
- d) AP4: details of contractors have been supplied.
- e) AP5: see item 9.
- f) AP6: see item 10.
- g) AP7: the response regarding hiring the playing field has been sent.
- h) AP8: the mobile library consultation has been sent out.
- i) AP9: the response regarding advertising in the newsletter has been sent.
- j) AP10: the response to the planning application has been sent.
- k) AP11: the precept form has been sent.
- l) AP12: the response to the complaint has been sent.

- m) AP13: see item 14.
- n) AP14: the membership survey has been completed.

6) MBC Local Plan and Integrated Transport Strategy

It was noted that this is the second round of consultation. It was **agreed** to resubmit the original response. **Action 1: Clerk to respond.**

7) Newsletter

The school and the Beavers are keen to include items in the newsletter. Just before or after Easter is a good time to publish. Cllrs Jones, Carr and the clerk need to meet to discuss and hand over information to the clerk for the next edition. It was **agreed** that the local MP would be invited to send items for inclusion and they will be included if felt appropriate and there is space.

Action 2: Cllrs and clerk to meet. Action 3: Clerk to inform MP’s office.

8) ACRK membership

It was **agreed** not to apply for membership of ACRK.

9) Re-surfacing of KH49/KH50

Two quotes have been received but one more is awaited. This item was therefore deferred until next meeting.

10) Playground repairs

At the Chair’s discretion, this item was moved to the end of the meeting and dealt with in closed session.

11) Potholes

There are large potholes in Forge Lane. These have been reported to KCC and a reference number received. **Action 4: Clerk to chase if necessary.**

12) Planning

a) 15/507736 – Abbots Court Farm – replacement of temporary mobile home with the erection of detached rural worker’s dwelling – noted.

b) 16/501012 – Land North at Blind Lane – erection of 3 pairs of semi-detached dwellings with associated landscaping, access and parking – a member of the public had written to the PC expressing concerns and it was noted that an objection had been sent to the original application. It was **agreed** to object to the application by resending the original comments.

Action 5: Clerk to send objection.

13) Finance

a) The financial statements were reviewed and accepted. The internal audit has been booked. The bank needs to be informed of the change of address. **Action 6: Clerk/cllrs to contact the bank.**

Account	Balance as of 29/02/16
Current Account	902.00
Reserve Account	17,726.76
Total	18,628.76

- b) The MBC Funding Agreement was signed.
- c) It was **agreed** not to opt out of the Smaller Authorities Audit arrangements.
- d) It was **agreed** not to renew the AVG subscription. **Action 7: Clerk to cancel subscription and arrange reimbursement if necessary.**
- e) Payments were **agreed** as follows:

Cheque	Payment	Amount
1366	Staff wages	416.62
1367	Office rental	30.00
1368	KALC - training	20.00
1369	Gallagher Plant Ltd – hire of sweeper and driver	240.00

14) Reports from parish cllrs

Cllr Hales had attended new cllr training and felt it to be useful although there is a lot to take in. Cllr Carr suggested a litter pick on Sunday 13th March, to coincide with the Keep Britain Tidy ‘Clean for the Queen’ campaign. It was **agreed** to meet at 10am by the village green and posters to be put on the noticeboards to advertise the event. The Parish Council website upgrade is ready and it was **agreed** to trial it for six months with Cllrs Jones, Carr, Hales and the clerk as administrators. Cllrs Jones and Carr had attended planning training sessions, which supplied some good handouts. Cllr Carr had concerns that footpaths were not identified properly on maps and it **agreed** to put maps on the website, the boards and in the newsletter once updated versions have been obtained from Public Rights of Way.

15) Reports from borough and county cllrs

There were no borough or county cllrs present.

16) Correspondence

- a) A member of the public has arranged a meeting with a local MP to discuss planning concerns and has invited a representative of the PC. It was **agreed** to forward the invitation to MBC planning and BPC cllrs. **Action: 8: Clerk to forward invitation.**
- b) A member of the public has offered to co-ordinate a scheme called Lorry Watch which seeks to discourage lorries from using inappropriate routes. It was **agreed** to write and thank the resident and publicise the scheme in the newsletter. **Action 9: Clerk to write to resident.**

10) Playground repairs (closed session)

Members of the public left the meeting for this item. It was **agreed** not to proceed with the quote from ARD Ltd, as previously agreed, as the contractor was unable to meet cllrs on site to discuss the quote. Instead, it was **agreed** to give the contract for the playground repairs to Barge Landscape Management and to request the full amount of repairs at a total cost of £1512. **Action 10: Clerk to inform contractor.**

17) Close of meeting

The meeting closed at 8.15pm.

The next meeting will be held on Wednesday 13th April 2016 at 6.30pm.

Signed.....

Date.....