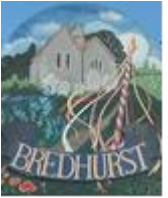


# **BREDHURST PARISH COUNCIL**



**Minutes of the Ordinary Parish Council Meeting held at Bredhurst CE Primary School,  
on Wednesday 6<sup>th</sup> December 2017 at 6.30pm**

**Present:** Cllr Vanessa Jones (Chair), Cllr Nichola Carr (Vice-Chair), Cllr Steve Bowring, Bex Ratchford (Clerk)

Public: 5

## **111. Apologies for absence**

Apologies were received from Cllr Hales due to being away and Cllr Greer, Cllr Butler (MBC) and Cllr Hinder (MBC) due to another meeting.

## **112. Declarations of interests**

Cllrs had no interests to declare.

## **113. To approve the minutes of the meeting held on 1<sup>st</sup> November 2017**

The minutes were **agreed** as an accurate record of the meeting and were signed and dated by the Chair.

## **114. Police briefing**

PCSO Adlington was not present but the crime figures had been obtained via the E-watch website. There have been a few crimes in Boxley and two in Bredhurst – a theft from motor vehicle in Forge Lane and the theft of a horse box trailer. BPC has contacted the police about a number of malicious and unpleasant items of correspondence which have been received and potentially libellous comments on Facebook by someone BPC has reason to believe is using a false account. All information has been passed to the police and the local officer is aware of the incidents and the person believed to be involved. The police advised BPC to monitor the situation and to make a public statement which was done via the residents' email list, the website and the Facebook page.

The meeting adjourned for a short open session but there were no matters raised.

## **115. Matters arising (for information only)**

- a. AP1: site meeting held, agenda item 118.
- b. AP2: the signs are in progress.
- c. AP3: thanks sent to residents.
- d. AP4: response sent to MBC regarding meeting.
- e. AP5: email sent to BVH. A copy of their annual tree survey has also been requested by BPC and the landlord, with no response to date.
- f. AP6: site meeting held, agenda items 117 and 118.
- g. AP7: contractor contacted about zip wire, they will reinstate it as previously.
- h. AP8: Croft did not specify the length of the poles. The insurers are checking if the money can be reclaimed.
- i. AP9: it was uncertain whether the road sweeper had been. **Action 1: Cllr Carr to chase.**

## **116. Playing field**

- a. The lease renewal is in progress and a meeting with the diocese has been arranged for January. A rent reminder notice has been sent. **Action 2: Cllr Jones to check the status of rent payments with Savills.** The new closeboard fence along the boundary between the playing field and the village hall has been installed.
- b. The playground inspection report comments that the new fence aesthetically improves the look of the site and has been well installed. The report identifies a few low risk items and recommends that the cable runway is scheduled for removal or replacement as it is old and non-compliant, but no timescale was recommended. It was **agreed** to consider this as part of the budget setting for 2018-19. **Action 3: Clerk to obtain estimates for replacement.**

#### 117. Grass cutting

Quotes have been received for grass cutting and weed killing from three companies. It was **agreed** to arrange a further site visit with one of these to ensure they have quoted correctly and to consider the contract and costs when budget setting. **Action 4: Clerk to arrange site visit with contractor.**

#### 118. Weed killing

See agenda item 117 above.

#### 119. Resurfacing

A resident has enquired about the progress on this. One quote has been received and two more are awaited. One contractor has requested a site meeting. **Action 5: Clerk to arrange site meeting.**

#### 120. Training

It was **agreed** to pay for KALC training for the clerk on the new Data Protection Regulations at a cost of £30 plus VAT, although the cost could be shared with other councils.

#### 121. Planning

- a. 17/504716 – 10 Kemsley Street Road – erection of a two storey detached dwelling – approved – noted.
- b. 17/505896 – Bredhurst Lodge, The Street – erection of a single storey rear extension – the applicant had spoken to the clerk and stated that neighbours seemed to be supportive and the work would be completed as quickly as possible. It was **agreed** to comment in approval of the application. **Action 6: Clerk to make planning comment.**

#### 122. Finance

- a. The financial statement and bank reconciliation were reviewed and accepted. A refund of £46.13 has been received from the insurance company, due to removing 'other surfaces' from the policy.

Account	Balance as of 30/11/17
Current Account	336.37
Reserve Account	18910.09
<b>Total</b>	<b>19246.46</b>

- b. Payments were **agreed** as follows but due to insufficient cheques remaining in the cheque book, it was **agreed** to raise some cheques between meetings:

<b>Cheque</b>	<b>Details</b>	<b>Amount</b>	<b>VAT*</b>	<b>Total</b>
BACS	Clerk – wages and office rental	422.22	-	422.22
tbc	Bex Ratchford – expenses (ink)	21.65	4.33	25.98
1427	Barge – play equipment repairs	325.00	65.00	390.00
1428	Craigdene – playground inspection	135.00	27.00	162.00
tbc	KCS – stationery	17.40	3.48	20.88
tbc	Appointment Business Machines – printing	21.75	4.35	26.10
1429	Buckland Property Services – supply and installation of fence	2905.00	581.00	3486.00
1430	James Carr – vegetation management	920.00	-	920.00

\* VAT to be reclaimed.

**123. Reports from parish councillors**

Cllr Carr has completed the fire hydrant check.

**124. Reports from borough and county councillors (if present)**

Borough and county cllrs were not present.

**125. Correspondence**

All correspondence was noted.

- a. Invitation received to the Mayor’s Charity Quiz night – a team will be put together if possible.

The meeting adjourned for a short open session but there were no matters raised.

**126. Close of meeting**

The meeting closed at 7.10pm.

**Please note that there is no meeting in January.**

**The next meeting will be held on Wednesday 7<sup>th</sup> February 2018 at 6.30pm.**

Signed.....

Date.....