

80. Play equipment

The funding application has been successful and BPC has been awarded a grant of £10,000 from MBC towards replacing the zip wire. Thanks were expressed to Cllr Merrick for his hard work. Cllr Merrick is meeting suppliers to ensure the best deal. Once a supplier is chosen the funding agreement will be signed. There is still money available so another application could be made.

81. Allotments

Cllr Till attended the course on allotment management and gave feedback: many allotments are run by Allotment Associations who deal with all tenancy and contractual issues; all tenants should have public liability insurance (often included in house insurance); there should be a clause allowing the council to review the rent annually. It was **agreed** that BPC's conditions should include: at least three quarters of a plot must be cultivated; sheds may be permitted on plots 1-5 and 8, with prior approval from the council, up to a maximum size of 5'x3'; plots 6 & 7 may be permitted to have half height sheds, with prior approval from the council; greenhouses may be permitted on all plots, with prior approval from the council, but no glass is to be used; all sheds, greenhouses and other structures must be maintained by the tenant and removed at the end of the tenancy; no solid fencing is permitted between plots. It was **agreed** that the clerk would inform current allotment holders of these conditions and draft new tenancy documents including them, using the Boxley PC documents as a template. **Action 6: Clerk to inform tenants and draft documents.** It was further **agreed** that notice to quit would be given to the tenant of plot 6, as the plot is not being well maintained, despite a number of warnings. **Action 7: Clerk to serve notice.**

82. Field usage

Cllrs discussed various wordings for a field usage policy. It was **agreed** to consider this further and make suggestions ready for next meeting.

83. Playing field

The lease documents have now been received and will be gone through ready for signing at the next meeting. A letter has also been received regarding the rent; the clerk has phoned to ensure the situation is understood. **Action 8: Clerk to write to Savills.**

84. Planning

- a. 18/504625 – Tahsis, White Hill Road – erection of a two storey atrium extension and single storey rear extension. Replacement of all roofs with pitched roofs and alterations to fenestration – it was **agreed** to comment in favour. **Action 9: Clerk to make planning comment.**

85. Finance

- a. The financial statement and bank reconciliation were reviewed and accepted.

Account	Balance as of 30/09/18
Current Account	584.45
Reserve Account	20,969.24
Total	21,553.69

- b. Some invoices had been received after publication of the agenda. It was **agreed** to pay these next meeting.
- c. Payments were **agreed** as follows:

Cheque	Payment	Amount	VAT*	Total
BACS	Clerk – wages and office rental (for info only)	452.04	-	452.04
1478	Barge – footpath strimming	57.18	11.44	68.62

* VAT to be reclaimed.

86. Reports from parish councillors

Cllr Till attended the allotment training course. Cllrs Merrick, Sharp and Till are booked to attend the Dynamic Cllr course on 22nd October.

Cllr Carr has completed the fire hydrant checks and is liaising with KCC regarding the signs requested by a resident at the junction of Kemsley Street Road and White Hill. Prices are currently being obtained by KCC and the signs should then be ordered. **Action 10: Clerk to inform resident.** Cllr Carr is also chasing the situation regarding the drains; some have been done and some will be done in November.

87. Reports from borough and county councillors (if present)

Cllr Wendy Hinder reported that fly tipping has increased and that KCC will no longer perform ad hoc verge cutting but only on schedule.

Cllr Bob Hinder reported that the CIL (Community Infrastructure Levy) is operative from 1st October. He requested support from BPC to lobby Helen Whately MP and KCC regarding traffic issues at J3 of the M2. He will supply a template letter for BPC to use.

88. Correspondence

All correspondence was noted.

The meeting adjourned for a short public session but there were no matters raised.

89. Close of meeting

The meeting closed at 8.24pm.

The next meeting will be held on **Wednesday 7th November 2018** at 6.30pm.

Signed.....

Date.....