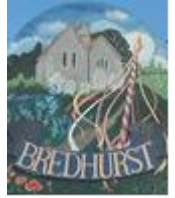


BREDHURST PARISH COUNCIL



Minutes of the Ordinary Parish Council Meeting held at St Peter's Church, on Wednesday 5th December 2018 at 6.30pm

Present: Cllr Vanessa Jones (Chair), Cllr Nichola Carr (Vice-Chair), Cllr Steve Bowring, Cllr John Merrick, Cllr Miriam Noble, Cllr David Till, Cllr Bob Hinder (MBC) (until agenda item 118), Cllr Wendy Hinder (MBC) (until agenda item 118), Bex Ratchford (Clerk)

Public: 3

111. Apologies for absence

Apologies were received from Cllr Sharp and Cllr Greer (MBC).

112. Declarations of interests

Cllrs had no interests to declare.

113. To approve the minutes of the meeting held on 7th November 2018

The minutes were **agreed** as an accurate record of the meeting and were signed and dated by the Chair.

114. Police briefing

PCSO Adlington was not present but the crime figures had been checked via the E-watch website. There have been no new crimes in Bredhurst listed but a garage has had an attempted break in for the second time. Residents were urged to be vigilant and ensure property is well secured. **Action 1: Clerk to do Facebook post and email to residents.**

The meeting adjourned for a short public session but there were no matters raised.

115. Matters arising (for information only)

- a. AP1: planning comment made.
- b. AP2: planning comment made.
- c. AP3: grant acceptance form signed and returned.
- d. AP4: only one goal post hole remains and this has now been identified so can be capped.
- e. AP5: amendments to allotment policies made and policies published.
- f. AP6: field usage policy published.
- g. AP7: agenda item 116.
- h. AP8: Barge contacted, contract signed and returned, one off cut done. Cllrs expressed satisfaction at the standard of the work.
- i. AP9: letter to Landscape Services written but not received by Cllr Carr. **Action 2: Clerk to resend.**
- j. AP10: email re traffic issues forwarded.
- k. AP11: white lines still to be investigated. **Action 3: Cllr Carr to investigate.**

118. Gibraltar Farm/Capstone Valley

This item was brought forward at the Chair's discretion.

Cllrs from BPC attended the recent public consultations regarding developments at Gibraltar Farm (450+ houses adjacent to Elm Court Garden Centre) and East Hill (950+ houses), both within the Capstone Valley.

Medway Council have requested additional information from the applicant, which will now delay the submission of the planning application until the New Year. A joint meeting with parish, borough, county cllrs, MPs and residents' groups was discussed. It was **agreed** that BPC would support the opposition to all development in Capstone Valley and would consider offering resources such as staff hours and admin costs if necessary.

Cllr Bob Hinder attended a Strategic Planning meeting regarding the Lower Thames Crossing which raised the issue of an expected significantly increased HGV flow by 2026. Cllrs Bob and Wendy Hinder (MBC) left the meeting at 7.00pm.

116. Playing field

The Statutory Declaration has been made. Savills have confirmed that BPC is not responsible for maintaining the fence between the field and Fir Tree Grove and a clause has been added to the lease to this effect. It also clearly states that BPC has no liability in any respect regarding access via gates from some gardens in Fir Tree Grove which lead directly onto the field. The lease was signed. **Action 4: Clerk to complete the lease and return to Gullands.**

Garden waste has recently been fly tipped on to the field and it was **agreed** to write to residents backing on to the field requesting that this cease. **Action 5: Clerk to write.**

The MBC grant money of £10,000 has been received and the order placed for the zip wire. Cllr Merrick has replaced the shackles. Quotes for waste removal had been obtained. It was **agreed** to use MBC to remove the waste to ensure the work meets all regulations. **Action 6: Cllr Carr to inform MBC.** Some quotes for removing the old posts had been received. It was **agreed** that Cllr Merrick would obtain a further quote for next meeting. **Action 7: Cllr Merrick to obtain quote.** It was **agreed** to book this year's inspection with Craigdene. **Action 8: Clerk to book.**

117. Allotments

All allotment holders have been sent the new policy and rent has been requested. The person interested in the vacant plot would still like to take it and is in the process of getting public liability insurance. The tenant who has erected the fence has agreed to remove it.

119. KCC consultation on Libraries, Registration and Archive Strategy

There is no change planned to the mobile library provision, although it is suggested that some of the vehicles may be updated. It was **agreed** to respond in support of the mobile library vans. **Action 9: Clerk to respond.**

120. Planning

- a. 18/505766 – Abbots Court Farm – replacement of an existing B1 commercial building (recently approved for change of use to offices under Prior Approval application 18/501819) with a new B1 office building together with ancillary storage space and parking arrangements. It was **agreed** to respond with a neutral viewpoint but to request that if the application is approved, a condition is put on that the building must not be used for residential purposes. **Action 10: Clerk to make planning comment.**
- b. Complaints have been received regarding the parking of vehicles outside Glebe Cottage and the laying of hardcore between two trees protected by TPOs. These issues have been raised with the planning department and the tree officer. It was **agreed** to write again to the tree officer. **Action 11: Clerk to write to tree officer.** Concern was also raised over vehicles bumping up and down the kerb.

It was noted that the planning applicant's revised arboriculture report continues to include many discrepancies and contradictions. The application is going before the MBC planning committee on Thursday 13th December. Cllr Jones will attend and speak on behalf of BPC. Cllr Bob Hinder is unable to attend but will send written representation.

121. Finance

- a. Cllrs considered the draft budget for expenditure. Suggested precept figures will be provided once the Local Services Scheme figure and the council tax base are known. **Action 12: Cllrs to consider and suggest future projects that may need budgeting for.**
- b. The financial statement and bank reconciliation were reviewed and accepted.

| Account | Balance as of 30/11/18 |
|-----------------|------------------------|
| Current Account | 616.74 |
| Reserve Account | 29,189.02 |
| Total | 29,805.76 |

- c. Payments were **agreed** as follows:

| Cheque | Payment | Amount | VAT* | Total |
|--------|---|---------|---------|---------|
| BACS | Clerk – wages and office rental (for info only) | 452.04 | - | 452.04 |
| 1485 | Clerk – expenses – statutory declaration fee, postage and diary | 7.26 | - | 7.26 |
| 1486 | Barge – footpath strimming | 400.26 | 80.05 | 480.31 |
| 1487 | Playdale – deposit for zipwire | 5499.98 | 1100.00 | 6599.98 |
| 1488 | Barge – one off cut of playing field | 132.78 | 26.56 | 159.34 |

* VAT to be reclaimed.

122. Reports from parish councillors

Cllrs Bowring and Carr were unable to attend the recent KALC meeting. Cllr Carr has chased the drain issue and will be provided with a full report of the cleaning schedule. Cllr Carr has sprayed the buildout outside Camellia so it is more visible to drivers. The bollards have been repaired and the hydrants in Fir Tree Grove have now been signposted.

123. Reports from borough and county councillors (if present)

Nothing to report.

124. Correspondence

All correspondence was noted.

- a. Some information on subsidised tree saplings has been forwarded to BWAG.
- b. Cllrs and residents were encouraged to respond to a consultation on National Parks and AONBs.
- c. There is a Kent Fire and Rescue Service consultation on council tax.
- d. A donation request had been received from Citizens Advice, which BPC did not wish to contribute to.
- e. An email had been received from the Public Rights of Way officer regarding footpath KH38 which cuts diagonally across the crop field next to the village hall. The landowner has been reminded that the crops growing over the path must be sprayed out to allow the path to be used. The PRow officer will monitor in early January.

The meeting adjourned for a short public session but there were no matters raised.

125. Close of meeting

The meeting closed at 8.01pm.

Please note that there is no meeting in January.

The next meeting will be held on Wednesday 6th February 2019 at 6.30pm.

Signed.....

Date.....